

# Clay City Council Meeting \*TENTATIVE\* Agenda

## January 27th, 2026

1. Invocation
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes: Pre-Council and Regular Council Minutes from January 13, 2026
5. Approve: Agendas
  - a) Meeting Agenda
  - b) Approve Consent Agenda (Check Register)
6. Committee Reports
  - a) Mayor Jane Anderton
  - b) Councilor Joseph "Jody" Harris
  - c) Councilor Chris Nail
  - d) Councilor Orletta Jackson-Rush, Ed.D.
  - e) Councilor Nathan Thompson
  - f) Councilor Carla Youngblood
7. Reading of Petitions, Applications, Complaints, Appeals, Communications, etc.
8. Public Hearings
9. Public Comments
10. Enter: Unanimous Consent.
  - a) Approve Consent Agenda (Resolutions)
    - i. Resolution 2025-70: A Resolution Authorizing the Mayor to Enter into a Contract for Web Design Services
    - ii. Resolution 2026-03: A Resolution Authorizing the Mayor to Appoint a City Administrator/Treasurer
    - iii. Resolution 2026-06: A Resolution to Appoint a Council Representative to the Planning & Zoning Board
    - iv. Resolution 2026-07: A Resolution Declaring City Property as Surplus
    - v. Resolution 2026-08: A Resolution to Create a Finance Committee
    - vi. Resolution 2026-09: A Resolution to Amend Resolution 2025-59
    - vii. Resolution 2026-10: A Resolution to De-Annex 2565 Sweeney Hollow Road (TPID# 12-00-08-1-000-018.000)

End: Unanimous Consent

**Next City Council Meeting –Tuesday, February 10<sup>th</sup>, 2026**

# Clay City Pre-Council

## January 27<sup>th</sup>, 2026

### 1) Committee Reports

- a) Mayor Jane Anderton
  - (i) Contract for Web Design Services
  - (ii) Appointment for City Administrator/Treasurer
  - (iii) Finance Committee Creation
  - (iv) Designate Additional Signatories
  - (v) List of Surplus Vehicles
  - (vi) De-Annex 2565 Sweeney Hollow Road (TPID# 12-00-08-1-000-018.000)
- b) Councilor Joseph "Jody" Harris
- c) Councilor Chris Nail
- d) Councilor Orletta Jackson-Rush, Ed.D.
- e) Councilor Nathan Thompson
- f) Councilor Carla Youngblood



# Resolution 2025-70

STATE OF ALABAMA  
JEFFERSON COUNTY  
CITY OF CLAY

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**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR WEB DESIGN SERVICES**

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**WHEREAS**, the City of Clay requires professional web design and development services to create a new website; and,

**WHEREAS**, Sean Walsh has submitted a proposal detailing the scope of work, timeline, payment terms, and deliverables for this project.

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Clay hereby authorizes the Mayor to execute the Web Development Agreement with Sean Walsh on behalf of the City of Clay.

**ADOPTED AND APPROVED**, this the 27th Day of January 2026.

Attest: \_\_\_\_\_

Jane Anderton  
Mayor

Toushi Arbitelle  
City Clerk



Resolution 2025-70

I, the undersigned City Clerk for the City of Clay, Alabama, do hereby certify that the above and foregoing is a true copy of one Resolution lawfully passed and adopted by the City Council named therein, at a regular meeting of such Council, and that such resolution is on file in the City Clerk's Office.

I further certify that said Resolution was posted as required by State Law at the following locations: Clay Public Library; Clay City Hall; Clay Post Office and the Clay Seniors Center all being in the City of Clay.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City on this  
\_\_\_\_ Day of January 2026.

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# Resolution 2026-03

STATE OF ALABAMA  
JEFFERSON COUNTY  
CITY OF CLAY

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## A RESOLUTION APPOINTING A CITY ADMINISTRATOR/TREASURER

**WHEREAS**, the City Council of the City of Clay, Alabama adopted Resolution 2025-65; and,

**WHEREAS** Resolution 2025-65 Created the Position of Administrator/Treasurer and,

**WHEREAS** Resolution 2025-65 authorizes the Mayor to determine the pay grade and to begin the hiring process and sign the necessary documents for hiring the candidate.

**WHEREAS**, the City Council desires to appoint a qualified individual to manage the daily operations, implement policies, and assist in the development of municipal programs for the City; and

**WHEREAS**, after careful review and consideration, the City Council finds Bradley Watson to be well-qualified for the duties and responsibilities of the City Administrator/Treasurer position;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Clay, Alabama, as follows:

**Section 1.** That Bradley Watson is hereby appointed to the position of City Administrator/Treasurer for the City of Clay Alabama.

**Section 2.** That the City Administrator/Treasurer shall serve at the pleasure of the City Council, with a term commencing immediately and shall perform all duties and exercise all powers as prescribed by law and the City Council, including overseeing staff, budget, and public services.

**Section 3.** That the City Administrator/Treasurer compensation and terms of employment shall be as set forth in a separate employment agreement or as determined by the City Council.

**Section 4.** That this Resolution shall become effective immediately upon its adoption.

ADOPTED AND APPROVED, this the 27<sup>th</sup> day of January 2026.

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Jane Anderton  
Mayor

Attest: \_\_\_\_\_  
Toushi Arbitelle  
City Clerk



Resolution 2026-03

I, the undersigned City Clerk of the City of Clay, Alabama, do hereby certify that the above and foregoing is a true copy of one Resolution lawfully passed and adopted by the City Council named therein, at a regular meeting of such Council, and that such resolution is on file in the City Clerk's Office.

I further certify that said Resolution was posted as required by State Law at the following locations: Clay City Hall; Clay Post Office; Clay Public Library and the Clay Seniors Center all being in the City of Clay.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City on this \_\_\_\_\_ Day of January 2026.

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Toushi Arbitelle  
City Clerk



# Resolution 2026-06

STATE OF ALABAMA  
JEFFERSON COUNTY  
CITY OF CLAY

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**A RESOLUTION TO APPOINT A COUNCIL REPRESENTATIVE TO THE CITY OF CLAY PLANNING  
& ZONING BOARD**

**WHEREAS**, Section 11-52-3 of the Code of Alabama 1975 authorizes the Mayor to designate a member of the City Council to serve as the Council's representative in matters governed by said section; and

**WHEREAS**, the Mayor of the City of Clay has selected Joseph "Jody" Harris to serve as the Mayor's designated Council representative; and

**WHEREAS**, the City Council desires to formally acknowledge and confirm this designation for official City purposes; and

**WHEREAS**, the term of this appointment is intended to run through November 4, 2029, unless sooner changed or revoked in accordance with applicable law;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City Council of the City of Clay, as follows:

**Section 1.** Joseph "Jody" Harris is hereby appointed and designated as the Mayor's choice for the Council representative pursuant to Section 11-52-3, Code of Alabama 1975.

**Section 2.** This appointment shall be effective as of Tuesday, January 27, 2026, and shall expire on November 4, 2029, unless earlier terminated or modified as provided by law.

**Section 3.** The Mayor and City Clerk are hereby authorized and directed to take any actions necessary to carry out the intent of this resolution.

ADOPTED AND APPROVED, this 27<sup>th</sup> day of January 2026.

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Jane Anderton  
Mayor

Attest: \_\_\_\_\_

Toushi Arbitelle  
City Clerk



## Resolution 2026-06

I, the undersigned City Clerk of the City of Clay, Alabama, do hereby certify that the above and foregoing is a true copy of one Resolution lawfully passed and adopted by the City Council named therein, at a regular meeting of such Council, and that such resolution is on file in the City Clerk's Office.

I further certify that said Resolution was posted as required by State Law at the following locations: Clay City Hall; Clay Post Office; Clay Public Library and the Clay Seniors Center all being in the City of Clay.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City on this \_\_\_\_\_ Day of January 2026.

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Toushi Arbitelle  
City Clerk



# Resolution 2026-07

STATE OF ALABAMA  
JEFFERSON COUNTY  
CITY OF CLAY

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## A Resolution Declaring City Property as Surplus

**WHEREAS**, the City of Clay has certain items of personal property which are no longer needed by the City for municipal purposes; and

**WHEREAS**, Section 11-43-56 of the Code of Alabama 1975 authorizes the municipal governing body to dispose of unneeded personal property; and

**WHEREAS**, the City has recently identified and listed certain equipment to be damaged, inoperable, outdated, unsafe, or otherwise in need of replacement (See Attachment A); and

**WHEREAS**, the goal of the initiative is to dispose of the assets by the best legal means available and at the highest value to the City of Clay whether by sale, donation or waste.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Clay, Alabama as follows:

1. The above Recitals are true and correct and included herein as if fully set forth.
2. The personal property owned by the City of Clay and hereby determined to be surplus and no longer needed is identified as set forth on Attachment A.
3. The City staff is hereby authorized to lawfully dispose of the subject surplus property by the best legal means possible in a manner consistent with the best interest of the City whether by sale, donation, destruction, or proper disposal.
4. The Mayor and City staff shall have the full authority to do those things, perform those functions, and to sign necessary documentation in order to carry out the actions so authorized herein.

**ADOPTED AND APPROVED**, this 27th Day of January 2026

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Jane Anderton  
Mayor

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Toushi Arbitelle  
City Clerk



Resolution 2026-07

I, the undersigned City Clerk of the City of Clay, Alabama, do hereby certify that the above and foregoing is a true copy of one Resolution lawfully passed and adopted by the City Council named therein, at a regular meeting of such Council, and that such resolution is on file in the City Clerk's Office.

I further certify that said Resolution was posted as required by State Law at the following locations: Clay City Hall; Clay Post Office; Clay Seniors Center; and the Clay Public Library all being in the City of Clay.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City on this

\_\_\_\_\_ day of January 2026

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Toushi Arbitelle  
City Clerk

Attachment "A"

Year	Make	Model	VIN	Mileage	Status
2002	Toyota	Highlander	JTEGF21A220048422	177,032	Issues with transmission, power steering & AC
2008	Ford	Crown Victoria	2FAHP71V98X144215	124,365	Runs well
2010	Ford	Crown Victoria	2FABP7BV1AX126723	118,832	Runs well
2010	Ford	F-150	1FTEX1CW8AKE43543	191,718	Engine problems
2012	Ford	E-350 Bus (short)	1FDEE3FL6CDA55281	131,414	No problems
2017	Ford	F-550 Bus (big)	1FDAF5GY0HEC11818	29,874	No problems



# Resolution 2026-08

STATE OF ALABAMA  
JEFFERSON COUNTY  
CITY OF CLAY

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## A Resolution to Establish Finance Committee for the City of Clay

**WHEREAS**, the City of Clay, Alabama finds it necessary and beneficial to establish a Finance Committee to assist with the effective governance and administration of city affairs; and

**WHEREAS**, the creation of the Finance Committee will promote transparency, efficiency, and improved oversight; and

**WHEREAS**, the City Council desires to formally establish such committee and to designate council members to serve, including the appointment of committee chairperson.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Clay, Alabama as follows:

**Section 1. Establishment of Finance Committee**

- Mayor Anderton
- Councilmember Jody Harris
- Councilmember Carla Youngblood, Chairman

**Section 2. Purpose and Authority**

The committee shall review, evaluate, and make recommendations to the City Council on matters within its designated subject area. The committee shall meet as necessary and may request information or staff assistance relevant to their responsibilities.

**Section 3. Effective Date**

This Resolution shall become effective immediately upon its adoption.

**ADOPTED AND APPROVED**, this 27th Day of January 2026

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Jane Anderton  
Mayor

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Toushi Arbitelle  
City Clerk



Resolution 2026-08

I, the undersigned City Clerk of the City of Clay, Alabama, do hereby certify that the above and foregoing is a true copy of one Resolution lawfully passed and adopted by the City Council named therein, at a regular meeting of such Council, and that such resolution is on file in the City Clerk's Office.

I further certify that said Resolution was posted as required by State Law at the following locations: Clay City Hall; Clay Post Office; Clay Seniors Center; and the Clay Public Library all being in the City of Clay.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City on this

\_\_\_\_\_ day of January 2026

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Toushi Arbitelle  
City Clerk



# Resolution 2026-09

STATE OF ALABAMA  
JEFFERSON COUNTY  
CITY OF CLAY

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## A RESOLUTION AMENDING RESOLUTION 2025-59

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**WHEREAS**, the City of Clay, Alabama complies with all laws within the State of Alabama; and

**WHEREAS**, the City Council of the City of Clay, Alabama wishes to designate an additional City Official who will be authorized to execute financial documents on behalf of the City.

**NOW, THEREFORE BE IT HEREBY RESOLVED** by the City Council of the City of Clay, Alabama that the City Council authorizes the addition of \_\_\_\_\_ as a City official authorized to sign checks on behalf of the City of Clay, Alabama.

ADOPTED AND APPROVED, this the 27<sup>th</sup> Day of January 2026.

Attest:

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Jane Anderton  
Mayor

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Toushi Arbitelle  
City Clerk



Resolution 2026-09

I, the undersigned City Clerk of the City of Clay, Alabama, do hereby certify that the above and foregoing is a true copy of one Resolution lawfully passed and adopted by the City Council named therein, at a regular meeting of such Council, and that such resolution is on file in the City Clerk's Office.

I further certify that said Resolution was posted as required by State Law at the following locations: Clay Public Library; Clay City Hall; Clay Post Office and the Clay Seniors Center all being in the City of Clay.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City on this 27<sup>th</sup> Day of January 2026

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Toushi Arbitelle  
City Clerk



# Resolution 2026-10

STATE OF ALABAMA  
JEFFERSON COUNTY  
CITY OF CLAY

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**A RESOLUTION DETERMINING THAT THE PUBLIC GOOD REQUIRES A  
REDUCTION OF THE CORPORATE LIMITS OF THE CITY OF CLAY,  
ALABAMA, PURSUANT TO §11-42-200, CODE OF ALABAMA 1975;  
AUTHORIZING THE DE-ANNEXATION OF CERTAIN REAL PROPERTY  
SUBJECT TO RECEIPT OF A LEGAL DESCRIPTION AND POST-DE-  
ANNEXATION PLAT; PROVIDING FOR BUDGETARY AMENDMENT; AND  
AUTHORIZING THE MAYOR AND CITY OFFICIALS TO IMPLEMENT THIS  
RESOLUTION**

**WHEREAS**, §11-42-200, Code of Alabama 1975, authorizes the governing body of a municipality, by resolution, to reduce the corporate limits of the municipality when, in the judgment of the governing body, the public health or public good requires such reduction; and

**WHEREAS**, the City Council of the City of Clay, Alabama (the “City Council”), has determined that the public good requires the reduction of the corporate limits of the City through the de-annexation of certain real property presently located within the City; and

**WHEREAS**, the City Council desires to condition the effectiveness of such de-annexation upon receipt of an accurate legal description and a plat depicting the boundaries of the property following de-annexation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLAY, ALABAMA, AS FOLLOWS:

**Section 1.** Determination of Public Good. The City Council hereby determines and declares that the public good requires a reduction of the corporate limits of the City of Clay, Alabama, within the meaning of §11-42-200, Code of Alabama 1975.

**Section 2.** Authorization of De-Annexation. The corporate limits of the City of Clay, Alabama, are hereby ordered to be reduced by the removal of certain parcel(s) of real property currently within the City, subject to the City’s receipt, review, and acceptance of a complete and accurate legal description and a plat or survey reflecting the property boundaries following de-annexation.

**Section 3.** Legal Description. Upon receipt and acceptance, the legal description of the property to be de-annexed shall be attached hereto and incorporated by reference as Exhibit A.

**Section 4.** Statutory Procedure. The Mayor and City Clerk are hereby authorized and directed to cause this Resolution, together with the legal description of the property, to be published, certified, filed, and recorded as required by §11-42-200, Code of Alabama 1975, including filing with the Judge of Probate of Jefferson County, Alabama.

**Section 5.** Budget Amendment. The City Council hereby authorizes an amendment to the City's adopted budget to appropriate funds sufficient to pay all costs associated with the de-annexation authorized herein.

**Section 6.** Authority to Implement. The Mayor, City Clerk, Finance Director, City Attorney, and other appropriate City officials and employees are hereby authorized to execute all documents and take all actions necessary or convenient to carry out and implement this Resolution.

**Section 7.** Effective Date. This Resolution shall take effect immediately upon its adoption, subject to completion of the statutory requirements set forth in §11-42-200, Code of Alabama 1975.

**ADOPTED AND APPROVED**, this 27th Day of January 2026

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Jane Anderton  
Mayor

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Toushi Arbitelle  
City Clerk



Resolution 2026-10

I, the undersigned City Clerk of the City of Clay, Alabama, do hereby certify that the above and foregoing is a true copy of one Resolution lawfully passed and adopted by the City Council named therein, at a regular meeting of such Council, and that such resolution is on file in the City Clerk's Office.

I further certify that said Resolution was posted as required by State Law at the following locations: Clay City Hall; Clay Post Office; Clay Seniors Center; and the Clay Public Library all being in the City of Clay.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City on this

\_\_\_\_\_ day of January 2026

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Toushi Arbitelle  
City Clerk